

Ph: 08551-286441



SRFMTTI



भारत सरकार

Government of India

कृषि एवं किसान कल्याण मंत्रालय

Ministry of Agriculture and Farmers Welfare

कृषि एवं किसान कल्याण विभाग

Department of Agriculture and Farmers Welfare

दक्षिणी क्षेत्र कृषि यंत्र प्रशिक्षण एवं परीक्षण संस्थान,

Southern Region Farm Machinery Training & Testing Institute

ट्रैक्टरनगर, गार्लदिन्ने, जि. अनंतपुर (आं. प्र.)

Tractor Nagar, Garladinne, District: Anantapur (A.P.)- 515731

An I.S.O. 9001- 2015 Certified Institute

Web.: <http://srfmtti.daenet.nic.in>

E-mail: [fmti-sr@nic.in](mailto:fmti-sr@nic.in)

फाइल सं./File No. 7-3/2024-लेखा/Accts.

दिनांक/Dated 07<sup>th</sup> November, 2024

### C I R C U L A R

The financial year 2024-2025 is coming to an end soon. The deduction of Income Tax of Officers and some staff members is being done every month from their salaries with effect from the salary for the month of March, 2024 payable in April, 2024. Accounts Section is finding it difficult to arrive at the Income Tax liability of the remaining staff in the absence of particulars of their savings during the current financial year. To avoid less deduction of Income Tax and to avoid penalty, all the officers and staff members are requested to submit the particulars of savings in the enclosed Income Tax Calculation Sheet 2024-2025. Receipts in support of saving viz. policies of LIC, Postal Life Insurance (PLI), Tuition Fee of Children, SBI Life Insurance, Principal payment on HBA, Sukanya Samruddhi Yojna, Medical Insurance Premia, Interest on Higher Educational Loan, Interest on HBA, etc. may be submitted to the undersigned before **23.11.2024**. If the particulars are not submitted by the stipulated date, it will be presumed that the official has no other savings and Income Tax will be calculated at the applicable rates and deducted from their salaries from November, 2024. All may kindly make a note of it.

Encl: Income Tax Calculation Sheet 2024-2025.

(रोहित श्रीवास्तव)/ROHIT SHRIVASTAVA)

प्रशा.अधि.&डी.डी.ओ. /Admn. Officer & DDO

Distribution:

1. All Officers {SAE(V)/AE(P)/AE(V)/AO}
2. All Staff Members by Circulation
3. Notice Board: Administration/Training/Testing
4. PA to Director - for information of Hon'ble Director

(P.T.O.)

